



JOB OPPORTUNITY BULLETIN

Harrison County affords equal job opportunity to all individuals, regardless of race, color, religion, sex, age or national origin.

Today's Date: **March 6, 2025**

Date Listing Will Close: **March 13, 2025 at 5 p.m.**

The following department has a vacancy for qualified employees in the following position:

Class Specification: **Equipment Operator III- Orange Grove/District 4**

Location /Department: **Road Department**

Salary: **\$19.44 per hour**

Position Summary: **See Attached Job Description**

Job Duties and Responsibilities: See Attached Job Description

Qualifications/ Experience: See Attached Job Description

HARRISON COUNTY PERSONNEL/ HUMAN RESOURCES

1801 – 23rd Avenue Second Floor, North Hall, Gulfport Courthouse
Phone: (228) 865-4194 Fax: (228) 865-4162 www.co.harrison.ms.us

APPLICATIONS MUST BE RECEIVED BY 5:00 P.M.

**HARRISON COUNTY, MISSISSIPPI
JOB DESCRIPTION**

JOB TITLE: Equipment Operator III

DEPARTMENT: Road Department-Orange Grove WC **FLSA STATUS:** NonExempt

REPORTS TO: Foreman or Superintendent **POSITION CODE:** 5506

MAINTENANCE REVIEW DATE: March 6, 2025 **CLOSING DATE:** March 13, 2025

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job related responsibilities and tasks to this job at any time. Certain functions are understood to be essential; these include, but are not limited to: attendance, getting along with others, working a full shift, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary. Should an incumbent/applicant be unable to perform the essential function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA), reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.

JOB OBJECTIVE: This job consists of the operation of certain heavy and complex equipment including but not limited to trucks, motor graders, bulldozers, backhoes, etc.

ESSENTIAL JOB FUNCTIONS:

1. Operates backhoe and front-end loader to excavate and load dirt, gravel and materials onto trucks.
2. Operates grader to level surfaces and spread surfacing materials.
3. Operates dragline, grader, and bulldozer in cleaning or constructing ditches, roadways or other assigned projects.
4. Loads and secures medium and heavy earth-moving equipment on trailers for transport to job site.
5. Drives trucks with trailers to transport medium and heavy earth-moving equipment.
6. Performs preventative maintenance and makes minor repairs and adjustments to equipment; operates steam cleaner and water hose to clean equipment.
7. Reviews assigned projects to determine equipment, personnel and materials needed; notifies Foreman or Superintendent of additional materials or equipment required.
8. Operates hand and power tools to make street/road repairs.
9. Instructs other operators in the operation of equipment.
10. Notifies Foreman or Superintendent of unusual situations and equipment malfunctions.
11. Certification in Incident Command Structure categories preferred. I
2. Performs other related duties as required.

SUPERVISORY RESPONSIBILITIES: None

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Good knowledge of techniques of loading and transporting heavy equipment.
- Good knowledge of traffic and safety regulations.
- Good knowledge of maintenance requirements for heavy equipment.
- Some knowledge of the characteristics, various soil types and surfacing materials.
- Skill in the operation of heavy earth-moving equipment, including bulldozer, dragline, front-end loader, backhoe, grader, planer, spreader, and roller.
- Skill in the operation of medium and heavy trucks and trailers.
- Ability to follow oral and written instructions.
- Ability to assign and direct the activities of assigned staff.
- Ability to note obstructions and unusual problems at work sites.

- Ability to communicate effectively, orally.
- Knowledge of all related safety procedures.

These knowledge, skills, and abilities are usually, although not always, acquired through the completion of high school and at least two (2) years of experience in the operation of heavy-earth moving equipment. Equivalent combinations of education and experience will be considered.

ADDITIONAL REQUIREMENTS: None.

SALARY RANGE: \$19.44 per hour

PHYSICAL REQUIREMENTS:

The physical activities marked below are representative of those that will be required on a regular basis to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

	YES	NO
Work involves lifting, pushing, pulling or carrying: 40 pounds or more	x	
Work involves the operation of earth-moving equipment or commercial motor vehicles	x	
Work involves the operation of non-commercial motor vehicles	x	
Work involves the operation of tools such as axes shovels, sling blades, etc.	x	
Work involves the operation of motorized equipment such as chain saws, power saws, jack hammers, lawn mowers, tractor	x	
Work involves climbing or running	x	
Work involves stooping, bending, twisting, or reaching out in unusual positions	x	
Works above ground or floor level, such as on stools or ladders	x	
Works in a relatively high average temperature over a lone: period of time	x	
Work involves considerable physical exertion of the whole body over a long period of time	x	
Work requires near vision (20 inches or less)	x	
Work requires distance vision (20 feet or more)	x	
Work involves the detection of color differences	x	
Work involves determination of the correct location of a sound, such as footsteps	x	
Work involves hearing and understanding conversation or sounds	x	

WORK ENVIRONMENT:

The environmental conditions marked below are common to this job:

	YES	NO
Outdoor Weather Conditions	x	
Wet, Humid Conditions (non-weather)		x
Work Near Moving Mechanical Parts	x	
Work in High, Precarious Places	x	
Fumes or Dust	x	
Toxic or Caustic Chemicals	x	
Extreme Heat (non-weather over 90° F.)	x	
Low Noise (e.g., business office)		x
Moderate Noise (e.g., light motorized equipment such as lawn mowers)	x	
Loud Noise (e.g., jackhammer, heavy motorized equipment)	x	

****This is an acknowledgement that I have read and understand this job description:***

Signature: _____

Date: _____